



POLITECNICO
MILANO 1863



EDUCATION DIVISION
International Mobility Unit

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Date October, 16th 2023
Title III Class 14
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THE DIRECTOR

Considering the membership of Politecnico di Milano in UNITECH International,
Considering the decision taken by the UNITECH International General Assembly on August, 25th 2023,
Considering the availability of funds,

decrees

the launch of the Call for applications for UNITECH International programme (25th Cycle)

1. UNITECH at a glance

Unitech is an International Mobility programme addressed to Engineering students interested in deepening their technical scientific knowledge and, at the same time, developing managerial and non-technical skills in an international context by integrating a period of studies abroad with an internship in a multinational company. The programme is coordinated by the UNITECH International Society, consisting of 8 technical universities and 15 companies. It consists of one semester exchange in one of the UNITECH Academic Partners, one internship in one of the UNITECH Corporate Partners and 3 UNITECH Joint Modules in English, which are unique to the programme.

2. Addressees

The UNITECH Call is addressed to:

- students enrolled at the moment of the application in their third year of a Laurea triennale programme in Engineering at Politecnico di Milano with the aim of continuing their studies in a Laurea Magistrale programme at Politecnico di Milano in the academic year 2024/2025;
- students enrolled at the moment of the application in a Laurea Magistrale programme in Engineering offered by Politecnico di Milano).

3. Application Requirements and Deadline

Students are eligible to apply if they fulfil the following requirements:

- A minimum weighted average score of 25/30 as of 31st December 2023.



- In case of enrolment in the first year of a Laurea Magistrale course:
 - Candidates in possession of a Laurea degree from Politecnico di Milano or from other Italian Universities will be evaluated on the weighted average of Laurea exams;
 - Candidates in possession of foreign qualifications will be assigned a score based on the average mark obtained at their universities of origin calculated in 30^{ths};
- Motivation to participate in the UNITECH programme;
- Proficiency in English: a good knowledge of both written and spoken English. The copy of a valid English Language Certificate has to be included in the Curriculum Vitae;
- Not having already been admitted to other programmes such as Alta Scuola Politecnica, IDEA League Challenge Programme.

Certificates of Proficiency in other foreign languages (depending on the specific requirements of the potential host institutions) are preferential but not compulsory. Candidates who have one or more of these certificates, can upload a copy of them within their Curriculum Vitae.

All the information and requirements of the potential host institutions are included in the **UNITECH Programme Handbook 2024/2025** available and downloadable on the UNITECH website at [UNITECH Programme Handbook | UNITECH \(unitech-international.org\)](https://unitech-international.org)

All the applicants are invited to verify if they also are in line with the regulations of the Degree Programme, they belong to by contacting the professor in charge of international mobility.

Students who at the time of applying are enrolled on the third year of a three-year Laurea programme and who enrol in a Laurea Magistrale course in the first semester of the a. y. 2024/2025, will be able to carry out international mobility only in the second half of the same year.

Candidates must apply by January 10th 2024 through the UNITECH specific link: <https://application.unitech.app/>

UNITECH does not assume any responsibility whatsoever for failure or delay in communications caused by inaccuracies due to the candidates.

UNITECH reserves the right to verify the validity of information provided and to request further information, if necessary.

4. Pre-Evaluation Process and Criteria

An Evaluation Committee, consisting of representatives from Politecnico di Milano indicated by the UNITECH Academic Programme Director at Politecnico di Milano, is appointed by the Director of the Education Area with the aim of pre-selecting a maximum of 15 candidates for the Unitech Assessment Centre.

Candidates will be evaluated on the basis of the documents provided with the application form as indicated in the application section (<https://application.unitech.app/>)

The Evaluation Committee will consider the following criteria to grade the applicants:

- Academic performance, as specified in art.3
- Motivations to apply for UNITECH;



- Curriculum Vitae attesting experiences in terms of working activities, international experiences, interests, proficiency in the English language (a copy of a valid English language certificate has to be included in the Curriculum Vitae).

The Evaluation Committee will assign to each candidate a maximum of 60 points as follows:

| Criteria | Points |
|----------------------|----------------|
| Academic Performance | Max. 30 points |
| Motivation | Max. 15 points |
| Curriculum Vitae | Max. 15 points |

As a general rule, the Evaluation Committee will give priority to applicants fulfilling all the requirements and enrolled either in the third year of a Laurea programme in Engineering or in the first year of a Laurea Magistrale programme in Engineering.

A ranking will be drawn up: the first 18 candidates in the ranking will be admitted to the Assessment Centre.

The outcome of the pre- selection will be published on the UNITECH section of Politecnico di Milano website and communicated to the selected students by e-mail by **January, 29th 2024**. The selected students will be required to confirm their participation in the Assessment Centre by **February, 1st 2024, 12.00 pm** at unitech@polimi.it .

In case a withdrawal takes place, a replacement will be identified within the waiting list.

5. The Assessment Centre

Students pre-selected after this process will be admitted to the UNITECH Assessment Centre organized by UNITECH in collaboration with the cooperate partners.

The assessment will focus on the students' soft skills, and will consist of group and individual activities aimed at checking the students core relational skills and the potential to develop them by participating into the UNITECH programme. The Assessment Centre activities are in English. At the end of the activities, each student will be assessed individually based on the results achieved during the tasks assigned.

The Assessment Centre selection process is entirely conducted by the UNITECH International Society and by Representatives of some of the corporate partners, appointed directly by UNITECH.

The Assessment Centre for Politecnico di Milano students will take place on **February, 15th 2024**, in virtual mode. Students admitted to the Assessment Centre will receive specific information about the organization of the day by email and how it will take place.

Attendance is compulsory.

The final admission to the UNITECH programme depends solely on the decision taken by UNITECH International based on the results of the Assessment Centre. A maximum of 10 candidates can be admitted to the programme.



6. Selected Candidates

The outcome of the Assessment Centre will be communicated to the students on the day of the Assessment Centre during the individual feedback session.

Candidates will be informed about their host institution by the end of April 2024. Host institutions reserve the right to ask candidates for additional documents.

Candidates accepting to enter UNITECH are obliged to comply with the requirements described at pages 6 and 7 of the Programme Handbook and adhere to the UNITECH code of conduct.

In the case that an admitted candidate declines the place offered or more places become available, UNITECH reserves the right to offer the place to the next candidate in the list.

The actual participation to the programme depends on the yearly adhesion to the network by the academic and corporate partners. The program may be subject to changes based on the receipt of the above-mentioned confirmations.

It should also be noted that the educational offerings of the partner universities could change in such a way that it may not allow admitted candidates to participate in the exchange.

Candidates enrolled in the third year of a Laurea programme are required to graduate and matriculate for the first semester of the a.y. 2024/2025 in a master's degree programme at Politecnico di Milano.

7. Student Benefits

The selected candidates, upon admission to UNITECH, will benefit from a tuition fee waiver at the host institution during the academic exchange.

The selected candidates, upon completion of the UNITECH programme and after having been awarded the Degree from Politecnico di Milano, will be awarded the UNITECH diploma.

Selected students will receive a financial contribution from UNITECH International. The exact amount will be communicated directly by UNITECH International before the beginning of the educational activities. During the UNITECH internship, students may receive a financial compensation, which should at least cover accommodation expenses. UNITECH will also cover part of the expenses during the Joint Modules, in case they will be organized in presence for the whole cohort.

Students who do not regularly and effectively participate in the UNITECH educational activities will be excluded from UNITECH and consequently all benefits will be cancelled. UNITECH International will request the student to reimburse the entire amount of the financial contribution received.

8. Personal Data Processing Information Pursuant to Article 13 of EU Regulation N. 679/2016 of April 27, 2016

The data controller is Politecnico di Milano, General Manager by a pro-tempore proxy of the Rector.



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The data are used to meet the requirements for participation in the UNITECH International programme, of which the Politecnico di Milano is an associate member.

The data are processed with and without the use of electronic instruments and the maximum compliance with security and confidentiality requirements is guaranteed.

The data will be kept for a period of 10 years.

The data may be transmitted to third parties, i.e. to Public Bodies, Judicial Authorities, Law Enforcement Agencies, Insurance companies, as well as to third parties who, on the Owner commission, are legitimated to carry out certain activities related to the envisaged purposes. In particular, the data processed will be transmitted to UNITECH International Society, as autonomous Data Controller within the same programme.

The transfer of data to countries outside the EU (Switzerland) will be carried out in full compliance with the European Commission Decision of 26 July 2000 on the adequacy of personal data protection in Switzerland pursuant to Directive 95/46/EC.

Interested subjects are obliged to provide the requested data for the purpose of providing the envisaged services. The interested party may claim, at any time, to the Data Controller and Data Processor the so-called rights of the interested party as set out in EU Regulation no. 679/2016.

The exercise of the rights, pursuant to Articles 15 to 22 of the EU Regulation, may be made by sending a request by email to the following contact point: privacy@polimi.it.

8. Manager of the Procedure

Manager of the procedure Pursuant to Art. 5 of Law no. 241 issued on 7 August 1990, the Manager of the Procedure for this call for applications is Ms. Rossella Magni.

For information applicants can contact: unitech@polimi.it

Milano,

The Director,
Education Area
(dott.ssa Assunta Marrese)

Digitally signed under CAD - Leg. Dec. 82/2005 as amended art. 21(1.2)